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DARALYN REED
COMPANY
POLITICAL FINANCIAL SERVICES

July 7, 1994

Mr. J.P. Andre
Reports Analyst
Reports Analysis Division
Federal Election Commission
Washington, DC 20463

Re: Northrop Employees PAC (aka NEPAC), ID #C00088591
May Monthly Report

Dear Mr. Andre:

As Treasurer of NEPAC, this is to acknowledge receipt of your letter dated June 24, 1994 (copy enclosed for your reference). I assume that you were trying to advise us that the contributions we listed on Schedule A which were \$200 or less did not need to be itemized.

Please refer again to your copy of the report and note that all itemized receipts of \$200 or less were "earmarked" contributions. We also itemized the disbursement of them on Schedule B. We followed the FEC "Campaign Guide for Corporations and Labor Organizations - March 1992" in preparing the subject report. Pages 62 and 63 specify that earmarked contributions must be itemized on both Schedules A and B regardless of amount, and therefore are included on the itemized lines of the Summary Page.

I trust no further action is required on our part, but please feel free to contact me if you need further information.

Sincerely,


Daralyn E. Reed

DER/msl
Enclosure

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FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

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JUN 24 1994

Daralyn E. Reed, Treasurer
Northrop Employees
Political Action Committee (AKA NEPAC)
1441 Fourth Street
Santa Monica, CA 90401

Identification Number: C00088591

Reference: May Monthly Report (4/1/94-4/30/94)

Dear Ms. Reed:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For your information, all contributions received that aggregate \$200 or less per individual for the calendar year should be reported on Line 11(a)(ii). Contributions received aggregating over \$200 per individual for the calendar year should be reported on Line 11(a)(i) and itemized on Schedule A.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

J.P. Andre
Reports Analyst
Reports Analysis Division

Federal Election Commission
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